

# LANCASTER ROYAL GRAMMAR SCHOOL

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August 2009

## LOST PROPERTY

The school would like to inform boys and parents that there are still many items of lost property which were not claimed at the end of the summer term 2009. These items are being stored in the Lost Property Office in the New Building. The office will continue to be open between 1.30 pm - 1.50 pm on Mondays, Wednesdays and Fridays if boys would like to claim their property. If these items are not claimed during the first term of the academic year 2009/10, they will be forwarded to a local charity. All named items will be returned through form teachers.

It would greatly assist us if parents could ensure that all items of clothing and equipment are **clearly** labelled to help us return them as quickly as possible in the event of them being handed to the lost property office.

Many thanks for your assistance.